

REPORT OF MONTHLY EXPENSES - MONTH ENDING APRIL 2024							
PERSONAL EXPENSES							
State Paid Car Lease							
Business Mileage						\$153.43	
Session Mileage for Member						\$267.90	
Constitutional Mileage						\$76.00	
Committee Mileage						\$127.30	
Overnight Accommodations for Session						\$475.08	
Parking/Tolls							
Meals Expense						\$48.25	
Refunds							
Overnight Accommodations for Committee Meetings							
TOTAL						\$1,147.96	
DISTRICT OFFICE OPERATING EXPENSES (Palmer Office)							
Fixed Asset							
District Office Lease							
District Office Staff Meal Reimbursement							
Office Furniture and Equipment Lease							
Office Furniture and Equipment Repair							
District Office Utilities						\$220.11	
District Office Water Cooler							
Fixed Asset - Furniture							
Office Supplies						\$126.46	
District Office Utilities Refund							
Janitorial Cleaning Services/Exterminating							
Framing Expense							
Publications/Subscriptions/ Newspapers							
Condolence, Congrats,etc.							
Outreach / Townhall Meetings							
Pest Protection							
Printing							
Security Services							
Business Meals							
Staff Meals							
Site Rental							
Other Supplies (Refreshments)						\$6.98	
Notary Fee							
Professional Services (Moving Expenses)							
TOTAL						\$353.55	

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)							
Fixed Asset							
District Office Lease							\$2,868.00
Office Furniture and Equipment Lease							
Utilities							
District Office Water Cooler							
Office Supplies							
Janitorial Cleaning Services/Exterminating							
Postage							
Publications/Subscriptions							
Condolence, Congrats,etc.							
Outreach/ Refreshments for District Office Open House							
Printing							
Site Rental for Senior Fair							
Staff Business Meals							
Communication Services							
Notary Fee							
Professional Services/ Framing							
Mileage-Member							
Event Rental - Senior Fair/Community Days							
Staff Mileage							
TOTAL							\$2,868.00
HARRISBURG OPERATING EXPENSES							
House Mailroom							\$8.75
Food							
Staff Mileage							
Bulk Mail							
Postage							
Mailing Services (UPS)							\$36.31
Office Supplies							
Condolence							
Framing							
Flags							
TOTAL							\$45.06
MONTHLY TOTAL							\$4,414.57

