

REPORT OF MONTHLY EXPENSES - MONTH ENDING FEBRUARY 2024							
PERSONAL EXPENSES							
State Paid Car Lease							
Business Mileage						\$41.54	
Session Mileage for Member						\$86.45	
Constitutional Mileage							
Committee Mileage							
Overnight Accommodations for Session							
Parking/Tolls							
Meals Expense							
Refunds							
Overnight Accommodations for Committee Meetings							
TOTAL						\$127.99	
DISTRICT OFFICE OPERATING EXPENSES (Palmer)							
Fixed Asset - DO Sign							
District Office Lease							
District Office Staff Meal Reimbursement							
Office Furniture and Equipment Lease							
Office Furniture and Equipment Repair							
District Office Utilities						\$263.67	
District Office Water Cooler							
Fixed Asset - Furniture							
Office Supplies							
District Office Utilities Refund							
Janitorial Cleaning Services/Exterminating							
Framing Expense						\$47.70	
Publications/Subscriptions/ Newspapers							
Condolence, Congrats,etc.							
Outreach / Townhall Meetings							
Pest Protection							
Printing							
Security Services						\$19.99	
Business Meals							
Staff Meals							
Site Rental							
Other Supplies (Refreshments)							
Notary Fee							
Professional Services (Moving Expenses)							
TOTAL						\$331.36	

DISTRICT OFFICES OPERATING EXPENSES (Nazareth)							
Fixed Asset							
District Office Lease							\$2,868.00
Office Furniture and Equipment Lease							
Utilities							
District Office Water Cooler							
Office Supplies							
Janitorial Cleaning Services/Exterminating							
Postage							
Publications/Subscriptions							
Condolence, Congrats,etc.							
Outreach/ Refreshments for District Office Open House							
Printing							
Site Rental for Senior Fair							
Staff Business Meals							
Communication Services							
Notary Fee							
Professional Services/ Framing							
Mileage-Member							
Event Rental - Senior Fair/Community Days							
Staff Mileage							
TOTAL							\$2,868.00
HARRISBURG OPERATING EXPENSES							
House Mailroom							\$19.36
Food							
Staff Mileage							
Bulk Mail							
Postage							
Mailing Services (UPS)							\$56.19
Office Supplies							
Condolence							
Framing							
Flags							
TOTAL							\$75.55
MONTHLY TOTAL							\$3,402.90

